

October 5, 2011

CITY OF HALLANDALE BEACH, REGULAR CITY COMMISSION MEETING

Date: September 27, 2011
Commissioner's Name: Alexander Lewy
Department: City Commission
Subject: Participatory Budget Preparation

Information

Requested Action

MOTION TO CONSIDER AND APPROVE: Proposed Budget Calendar as shown in Exhibit 1.

Why Action is Necessary

Adoption of the budget calendar proposed by Commissioner Lewy will enhance accountability, accessibility and transparency in the budget process.

What Action Accomplishes

Adoption of the budget calendar proposed by Commissioner Lewy will allow for Commission input in the beginning of the budget process in a formal public setting. It will create a Special Budget Workshop during the months of January, February and March for the Commission to review submissions and direct the CM on budget requests. The new process will also allow for meaningful public involvement and for a first draft of the City Manager's Recommended Budget to be released by the last business day in April. It would alter the traditional quadrant style forums since by May, three public meetings on the budget would have already occurred. The proposal would direct the CM to host a "Budget Awareness Town Hall" at least twice in May for feedback and additional community input. The final recommended budget would be due in June ready for Commission action in either July or August depending on the Commission's schedule.

Is this Action Goal Related?

This action specifically addresses the City Strategic Priority of *Excellence in Government* by ensuring that local government is accountable, accessible and transparent in its operations.

Previous Action Taken

On September 7, 2011 the City Commission directed the City Manager to place this item on the agenda for discussion and action by the City Commission and to bring the information back for consideration by the City Commission.

To: Mark Antonio, City Manager
From: Commissioner Alexander Lewy
Re: Lewy Proposed Budget Calendar
Date: September 27, 2011

Summary Explanation/Background

STAFF RECOMMENDS approval of the timeline as proposed by Commissioner Lewy and as edited by the City Commission.

Fiscal Impact

Fiscal Impact/Cost Summary: The motion will have no significant fiscal impact.

Attachments

Exhibit 1 – Lewy Proposed Budget Calendar
Exhibit 2 – Annual Budget Calendar
Exhibit 3 – Best Practice – Budgeting for Results (2007)
Exhibit 4 – Best Practice – Adoption of Financial Policies (2001)
Exhibit 5 – Best Practice – Recommended Budget Practice (2005)
Exhibit 6 – Best Practice – Performance Management: Using Performance Measures
(2002 and 2007)

Prepared By: _____

Reviewed:

Mark Antonio, City Manager

Date